



We cannot process GED transcript requests.

If you need a GED transcript, please go to:
<https://ged.fldoe.org/> and follow the instructions
under "Transcripts/Diplomas and Verifications"

REQUEST FOR A TRANSCRIPT OR TEST SCORES

****Transcript Fee:** Transcripts are \$8.00 each. You can pay for transcripts via the Quicklink portal at www.laketech.org or stop by/call the Business Office during business hours.**

****Please allow 3-5 business days for processing.****

Student Name: _____ SS#: _____

Name enrolled under, if different from above: _____

Student's Present Address: _____

Telephone Number: _____

Program: _____ Dates Attended: _____

I would like _____ total copies of my transcript.

Please mark an "X" by one or more options below that apply:

_____ Please mail my official transcripts to me at my home address listed above;

_____ I will pick up my transcript(s) from the admissions office;

_____ Please include my TABE scores with my transcript(s);

_____ I would like my transcript mailed to another school at the address listed below.

Name of School*: _____

Address _____

Student Signature

Today's Date

Return completed form via mail, fax, or email to LTCAdmissions@lake.k12.fl.us

*Students transferring to Lake-Sumter State College upon completion of an LTC program, will not be charged the \$8.00 transcript fee.