

**LAKE TECHNICAL COLLEGE**  
**Board of Directors Meeting**  
**September 16, 2024 / 4:30 p.m.**  
**Board Room, Building A**

**AGENDA**

**OPENING ITEMS:**.....Chairperson

- Call to Order; The Pledge of Allegiance followed by a Moment of Silence
- Determination of a Quorum

**PRESENTATIONS:** None.

**TAB 1:** Approval of the Minutes of the July 29, 2024 Board Budget Meeting.....Chairperson

**PUBLIC COMMENT:** None.

**REPORTS:** None.

**UNFINISHED BUSINESS:** None.

**PERSONNEL:** (2024-2025 SY) Main Campus & Institute of Public Safety

**TAB 2:** CONSENT AGENDA (Tabs 2 – a -g): (action topics)

**PERSONNEL:** (Main Campus & Institute of Public Safety)

*(Charter Board Approval supports quarterly turnover reported by LTC to LCS Human Resources)*

**2a:** APPOINTMENT, 2<sup>ND</sup> ASSIGNMENT, IN-HOUSE CHANGE ASSIGNMENT FT/PT 4531/4535:

**2b:** REQUEST TO HIRE Full-time/Part-time 4531/4535:

**2c:** NON-REAPPOINTMENT, RESIGNATION, RETIRING, TERMINATION, OR TRANSFER  
Full-time/Part-time 4531/4535:

**2d:** 2024-2025 LTC Policy/Procedures/Plans - Intranet *(annual review; requirement of COE)*

1) 2024-2025 LTC Policy and Procedures

2) 2024-2025 Book of Plans

*(Federal requirement – Posted on LTC Website)*

3) Campus Safety and Security Policies

4) Cleary Act

5) Drug and Alcohol Abuse Prevention Plan

*(LTC student flyer, Policies & Procedures pgs 59-64; LTC Catalog, pgs 25-28)*

**2fa:** 2024-2025 Career Dual Enrollment Agreement between Lake Technical College and Sumter County Public Schools

**2fb:** 2024-2025 Memo of Understanding between Lake Technical College and -Sumter County Public Schools *(Phlebotomy Program/reference CDE Agmt)*

**2g:** 2024-2025 Career Dual Enrollment Agreement between Lake Technical College and Lake County School Board

**NEW BUSINESS:** (Tabs 3 – 6)

**TAB 3** 2023-2024 & 2024-2025 Combined Ending & Beginning Budget Reports *(action required)*

**TAB 4:** 2024-2025 District Postsecondary Student Fee Survey Memo *(Annually adopted and approved)*

**TAB 5:** 2024-2025 Training Deputy Agreement between Lake Technical College and Lake County Sheriff's Office

## **TAB 6: RFA for Construction Manager at Risk**

### **BOARD CHAIRPERSON REPORT:** Open discussion.

- Reminder: Governance Training Status (*2-hour refresher course due November 2024*)
  - *Member, Chief Broadway expires 11/16/24*

### **EXECUTIVE DIRECTOR REPORT:** (*non-action topics*)

- Construction updates
- Grant updates

### **UPCOMING EVENTS:** (*non-action topics*)

1. **Lincoln Part Education Center Ribbon Cutting & Lake Technical College Ground-breaking Ceremonies;** 845 School St. Clermont Friday, October 18, 2024 @ 9:00 a.m.
2. **Tavares Transportation Ribbon Cutting/Grand Opening** Friday, October 4, 2024 @ 9:00 a.m.
3. **Institute of Public Safety Groundbreaking event and Ken Bragg Way Dedication Ceremony –** Wednesday, September 18, 2024 10:00 a.m. (*Outside and Room #302*)
4. **Fall Occupational Advisory Committee Reception –** Thursday, September 19, 2024 @ 6:00 p.m. (*Eustis, main campus*)

### **Campus Life Calendar/Schedule of Program Graduation Ceremonies:**

- Practical Nursing Capping and Pining – Eustis Community Center, November 14, 2024 @ 6:00 p.m.
- Law Enforcement Program Graduation – December 5, 2024 (*location/time pending due to size of class*)

### **DATE/TIME OF NEXT MEETING:**

#### **Pre-schedule dates for 2024-2025 school year:**

(*Location: Building A – Board Room unless otherwise notified*)

- 2<sup>nd</sup> qtr. – Monday, December 9, 2024 @ 4:30 p.m.
- 3<sup>rd</sup> qtr. – Monday, March 17, 2025 @ 4:30 p.m.
- 4<sup>th</sup> qtr. – Monday, May 19, 2025 @ 4:30 p.m.\*
- \*4<sup>th</sup> qtr. – Monday, June 9, 2025 @ 4:30 p.m. End of Year Budget and Employee Updates\*

### **ADJOURNMENT:**